Vitamin Shoppe Health Enthusiast (Sales Associate) - PT job in Upland, City of Industry, Rancho Cucamonga and West Covina, CA

This position is responsible for providing outstanding customer service to customers and performing operational duties that drive sales through merchandising, register functions, store cleanliness, and other related duties. The Store Associate represents The Vitamin Shoppe brand to our customers. Associates must be courteous, efficient, and able to hand sell to customers so that their needs and expectations are met or exceeded. This position supports the environment of health and wellness that The Vitamin Shoppe represents.

**Essential Functions:**

1. Maintain a professional and courteous relationship with customers and co-workers
2. Use product information and available resources to educate customers and assist them in making smart product selections that are right for them.
4. Participate in learning and development activities such as daily store meetings and all other training provided by The Vitamin Shoppe so that customers can better serviced.
5. Collaborate with the store team to support and achieve the goals of the store and The Vitamin Shoppe.
6. Clean shelves, baskets, seminar areas, backroom, front sidewalks, bathroom and floor according to company policy as directed by the Store Manager and/or Assistant Store Manager.
7. Assist in unloading stock, checking products against invoice, pricing merchandise, cleaning fixtures and displaying product.
8. Rotate products according to the company’s product rotation policy.
9. Aid the Store Manager or Assistant Store Manager in the implementation of merchandising and operational procedures.
10. Identify and document the return of damaged, discontinued or expired product.
11. Operate the cash register and prepares customer receipts efficiently. Totals price, tax, and shipping and handling charges accurately. Balances the cash register at the end of each shift or as scheduled.
12. Follow management direction in completing other duties as required.
13. Performs other duties as required.
**Essential Qualifications:**

- High School Diploma or GED or equivalent combination of experience and instruction
- Understanding of professional sales procedures and customer service
- Knowledge of cash register functions and processing payment
- Passion for the health, fitness, and nutrition
- One-year retail sales experience preferred
- Excellent communication skills in selling products
- Interpersonal skills in dealing with all customers in a friendly, courteous, and polite manner
- Able to use 10-key, cash register, and related business equipment
- Flexibility to work weekends

**Additional Info**

**Minimum Age**

18+ years old

**Additional**

- Exerts up to 20 lbs. occasionally and/or up to 10 lbs. frequently
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees of organization

Apply at: [http://www.vitaminshoppe.com/content/en/careers/careers_retail.jsp](http://www.vitaminshoppe.com/content/en/careers/careers_retail.jsp)